



Event Terms and Conditions

Santa Scramble, Sunday 29th November 2020

The Racecourse, Stratford-Upon-Avon.

By applying for entry into the Event I agree with The Shakespeare Hospice that:

Registration and participation

1. Registration must be only be completed by those who will be aged 18 years or over on the date of the Event.
2. If a child is 16 years or under, they cannot enter individually, they must be entered as an additional participant where the primary participant is over 18 and is the legal parent or guardian. The legal parent or guardian takes full responsibility of the child at the event. The minimum entry age is 4 years old.
3. Children under the age of 16 years but must be accompanied by their parent or legal guardian at all times.
4. I will inform The Shakespeare Hospice Fundraising Team immediately if I am unable to take part in the Event. When my withdrawal is acknowledged, I will not be liable to raise any further sponsorship.
5. No refunds are available.
6. Entries on the day are subject to availability.
7. You may not run under someone else's name under any circumstances. Failure to comply with this will result in disqualification.
8. If you cannot take part, you may find another participant to take your place and the organisers will arrange the substitution at an admin fee of £5 payable to The Shakespeare Hospice. The original entrant will not be refunded his/her entry fee. We will not be accepting substitutions after the closing date 25th November 2020 or on the day of the event.
9. Should the event organisers cancel the event due to weather conditions or the advice of extreme adventures, I understand that I will be offered an alternative date at no extra cost. Any cancellation correspondence will be announced Via Social Media by 1pm on the 27th November 2020.
10. I understand that The Shakespeare Hospice have the right to refuse registration or application for a place in an Event without providing reasons for doing so and at any time.

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11. Contact details provided are used to keep you up to date about the event you are taking part in. We may ask for next of kin details in case of an emergency. All details will be stored securely and are used in relation to the event you are taking part in.
12. Participants' supporters and family members spectating at any Shakespeare Hospice event do so entirely at their own risk. The Shakespeare Hospice shall not be liable for any injury, damage or loss suffered by spectators at a Shakespeare Hospice organised event other than in respect of death or personal injury arising out of The Shakespeare Hospice's' negligence.

Donations and payment terms

13. I will regularly pay all sponsorship money collected on behalf of The Shakespeare Hospice to The Shakespeare Hospice directly by the following means: -
 - a. Via an online giving platform;
 - b. to The Shakespeare Hospice bank account: Account Number: 30127353 Sort Code: 20-48-08 quoting the reference: your surname/SANTA2020
 - c. via cheque, CAF vouchers and Charities trust vouchers made payable to The Shakespeare Hospice and sent to The Fundraising Team, The Shakespeare Hospice, Church Lane, Shottery, Stratford Upon Avon, CV37 9UL. Alternatively, credit or debit card donations made by calling The Shakespeare Hospice Fundraising Team directly on 01789 266 852
14. I agree that if I withdraw for any reason prior to the Event, any monies raised will be non-refundable and will be treated as a donation to The Shakespeare Hospice.
15. Entry fees are payable in a one of payment when booking on to the event, entry fees are:
 - a. Child fee, £15
 - b. Adult fee, £20
 - c. Family fee, £50 (2 x adult +2 x child)
16. I will only use sponsorship forms issued by The Shakespeare Hospice and not use any other type of sponsorship form (unless otherwise agreed with The Shakespeare Hospice)
17. I will send The Shakespeare Hospice my completed sponsor forms with details of the names and addresses of and amounts donated or pledged by all sponsors no later than 4 weeks after the Event. This will allow The Shakespeare Hospice to process gift aid on donations.
18. The run will take place as advertised and will only be cancelled, re-routed or stopped for reasons of safety. Entry fees, however, are not refundable. Should the event be cancelled all entries will be moved to alternative date, this date will be announced by entry blanket email within ten days of the original event. There will be no additional cost for entries moved due to cancellation.

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Fundraising

19. I will comply with any fundraising guidance or advice issued by The Shakespeare Hospice and abide by the Code of Fundraising Practice issued by the Fundraising Regulator.
20. I will collect money only on behalf of The Shakespeare Hospice in connection with the Event.
21. I will use only lawful means to fundraise for The Shakespeare Hospice and will not do anything that harms or is likely to harm The Shakespeare Hospice reputation.
22. I will not use The Shakespeare Hospice logo without permission and will obtain all fundraising materials from The Shakespeare Hospice.
23. My fundraising **will not** include:
 - a. Raising funds by carrying out door-to-door or unsolicited collections;
 - b. Collecting in any public place without first obtaining a The Shakespeare Hospice collectors' licence from The Shakespeare Hospice and authorisation from the local authority and any other licences or consent that The Shakespeare Hospice require me to obtain.
 - c. Collecting on private property (including shops, pubs etc) without first obtaining The Shakespeare Hospice collectors' licence from The Shakespeare Hospice and permission of the owner of the private property.
 - d. Conducting any raffle or lottery or putting on any public Event without first contacting The Shakespeare Hospice and taking any steps which The Shakespeare Hospice require.
24. I agree that The Shakespeare Hospice can terminate my authority to fundraise on their behalf at any time by sending written notice to the address below.

Personal data and images

25. During our events we may take general photographs and film which may be used for social media, on our website, in the media and to promote future events. We will ask your permission before taking individual and group photographs of participants, but you may sometimes appear in general photographs of crowds and the event setting.
26. I give permission for my personal information to be stored and used by The Shakespeare Hospice in connection with the organisation, promotion and administration of this Event and any other Events or promotions offered by The Shakespeare Hospice.
27. Contact details provided are used to keep you up to date about the event you are taking part in. We may ask for next of kin details in case of an emergency. All details will be stored securely and are used in relation to the event you are taking part in.
28. I give permission for my personal information to be passed on to the Event Organiser by The Shakespeare Hospice for the purposes of the organisation and administration of this Event.
29. Further information on how The Shakespeare Hospice use and store my data is available to view on The Shakespeare Hospice website within the Privacy policy.



Health, safety and fitness

30. The Santa Scramble events team reserves the right to terminate an individual's entry on health and safety grounds
31. All participants must abide by these rules and any instructions given by event staff or marshals on the day.
32. All participants must write the name and number of a person to contact in case of an emergency. In the case of an emergency, The Shakespeare Hospice may use the emergency contact details you provided to us when you registered for the event.
33. The Shakespeare Hospice takes reasonable steps to minimise the risk of injury to all participants during our own organised events. A risk assessment process is in place for each event. By taking part in an event, you acknowledge that there may be conditions or circumstances beyond our control that can lead to unforeseen risks. If you have any concerns or queries, please contact us before agreeing to take part in an event.
34. I will fully prepare myself for the physical challenge of the Event and I will check with my doctor to ensure that I am medically fit to participate in the Event.
35. Due to the Inflatable nature of the obstacle no spikes/studs or moulded footwear is to be worn, participants may not carry any sharp objects on to the obstacles and are to ensure their pockets are empty of any materials that may fall out and cause damage to themselves, others or the equipment. Anyone found doing so will be refused entry to the event.
36. Emergency first aid is provided at all of our events. Participants consent to their details (which will be obtained by medical providers if participants are treated by them at an event) being passed to The Shakespeare Hospice. The Shakespeare Hospice will only use these details for administration and health and safety purposes and to fulfil its legal obligations, including those under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995.
37. Any correspondence regarding these terms and conditions should be directed to The Shakespeare Hospice Fundraising Team, Church Lane, Shottery, Stratford Upon Avon, Warwickshire, CV37 9UL.